

# UNDERGRADUATE APPLICATION INSTRUCTIONS

## Application

Complete this application or apply for admission to K-State electronically at [k-state.edu/apply](http://k-state.edu/apply). Admissions criteria can be reviewed at [k-state.edu/admissions](http://k-state.edu/admissions).

## Application fee

Applicants are required to pay a \$30 nonrefundable application fee. **Applications are not processed until the application fee is received.**

The application fee can be paid with cash, check, credit card and money order.

Include applicant's full name on check or money order payable to *Kansas State University*. Checks returned uncollectible by the financial institution are subject to an additional \$30 returned check fee.

## Deadline

Applications are accepted up to 15 months before the first class day each semester. If an application file is complete at least seven working days before the first day of classes, an admission decision will be made before the first day of classes. Otherwise, the decision may be delayed until after the first day of classes, and a \$50 fee will be assessed to the student account for late enrollment.

## Send in your materials

All documentation sent to the Office of Admissions at Kansas State University becomes the property of the university and cannot be copied or returned.

### Office of Admissions

Kansas State University  
119 Anderson Hall  
Manhattan, KS 66506-0102

785-532-6250  
1-800-432-8270 (toll free)  
Fax: 785-532-6393

E-mail: [k-state@k-state.edu](mailto:k-state@k-state.edu)  
[k-state.edu/admissions](http://k-state.edu/admissions)

## Readmission (no application fee)

If you have previously attended courses on the Manhattan or Salina campus after your high school graduation, complete the readmission application [k-state.edu/apply](http://k-state.edu/apply).

## Signature

Paper applications require a personal signature to certify accuracy and completeness. Electronic applications include a statement of verification, which is considered equivalent to a personal signature.

## Fraudulent applications

An individual who intentionally withholds or provides false information on the application for admission is subject to denial of admission or immediate dismissal. Carefully review your completed application for accuracy.

## Name

Include all former names (i.e., maiden) under which your records may be found to ensure your records are accurately processed.

## ACT/SAT scores

All new freshman applicants are expected to provide ACT or SAT scores. The ACT Plus writing test is not required. Request that your scores be sent directly to the Office of Admissions.

Academic advising and course placement rely heavily on the ACT data available to your advisor. If possible, provide ACT scores.

**ACT:** PO Box 451, Iowa City, IA 52243, 319-337-1313. ACT institutional code for K-State: 1428. [www.actstudent.org](http://www.actstudent.org)

**SAT:** PO Box 6200, Princeton, NJ 08541, 609-771-7600. SAT institutional code for K-State: 6334. [www.collegeboard.com](http://www.collegeboard.com)

## Final high school transcript

Have your high school electronically send (through Docufiled or other official transcript service), mail or fax an official copy of your final high school transcript showing your high school graduation date.

## Transfer credit

All previous academic work, including college courses taken while in high school, must be reported. Official transcripts must be electronically sent (through Docufiled or other official transcript service), mailed or faxed from the registrar's office of each institution you previously attended. Transcripts are also required if you

enrolled and withdrew or received no credit. Your admission record is not complete until all official transcripts are received.

## Citizenship immigration status

If you are not a citizen or a permanent resident of the United States, do not use this application. Instead, use the online application at [k-state.edu/apply](http://k-state.edu/apply).

If you are an undocumented immigrant, also use [k-state.edu/apply](http://k-state.edu/apply). Contact our office with questions at 785-532-6250.

## Residency

Initial residency classification is determined by information you provide on the application. You will receive notification after you are admitted if you have been classified as a nonresident for tuition purposes. It is your responsibility to provide any additional information that may be required to make an accurate residency determination. If you have questions about residency, please contact the Office of Admissions.

## Locations

Use this application if you intend to take courses on the Manhattan or Salina campuses. Some programs and courses are also available through distance education in the Division of Continuing Education. If you would like to take only online classes as a nondegree seeking student, please see [dce.k-state.edu](http://dce.k-state.edu) or call 1-800-622-2578.

## Technology and aviation

Majors in the College of Technology and Aviation are offered only on the Salina campus with the exception of family studies and human services, personal financial planning, and social work, which are offered at both campuses; all other majors are offered only on the Manhattan campus. You may complete some of your first-year courses on either the Manhattan or Salina campus.

## Health-related studies

### Pre-health

Some disciplines in the pre-health professions program require students complete a bachelor's degree before seeking admission to professional schools. Pre-health does not lead to a degree. You must declare a major in another discipline in addition to any pre-health program. No specific major is preferred over another by professional schools, so choose a major that interests you, for example, chemistry—pre-pharmacy.

# MAJORS

Please select one major to answer question 27 on the application. Majors are listed by college. For more information and a complete list of majors and options, go to [k-state.edu/admissions/academics](http://k-state.edu/admissions/academics)

## College of Arts and Sciences

### Health-related studies

Pre-chiropractic medicine	NPRCHI
Pre-dentistry	NPRDEN
Pre-health information mgmt	NPHIM
Pre-medicine	NPRMED
Pre-nursing	NPRNUR
Pre-occupational therapy	NPREOT
Pre-optometry	NPROPT
Pre-pharmacy	NPRPHA
Pre-physical therapy	NPRPT
Pre-physician assistant	NPRPA
Pre-respiratory care	NPRERT
Pre-veterinary medicine	NPRVET

### Programs

Arts and sciences—open option	UOPEN
American ethnic studies	BAMEST
Anthropology	BANTH
Bachelor of fine arts	BARTF
Ceramics, Digital arts, Drawing, Graphic design, Metalsmithing and jewelry, Painting, Photography, Printmaking, Sculpture	
Art—General	BART
Art history	BARTAH
Biochemistry	BBIOCH
Biology	BBIOL
Chemistry	BCHM
Chemical sciences	BCHMBSCS
Clinical laboratory science (medical technology)	BCLSMT
Communication studies	BCOMM
Legal, organizational, political, relational	
Economics	BECON
English (choose one)	
Creative writing	BENGLCW
Literature	BENGLLT
Teaching licensure	BENGLTL
Fisheries, wildlife, and conservation biology	BBIOFW
Biodiversity and conservation	BBIOFWBSC
Fisheries ecology and management	BBIOFWBSFM
Wildlife ecology and management	BBIOFWBSWM
Geography	BGEOG
Pre-planning	BGEOGPL
Geology	BGEOL
History	BHIST
Humanities	BHUMAN
Journalism and mass communications	UPJMC
Advertising, Public relations, Journalism and Digital media	
Life science	BLFSCI
Mathematics	BMATH
Microbiology	BMBIOL
Modern languages (choose one)	
French	BMLANGFD
German	BMLANGGD
Spanish	BMLANGSH
Bachelor of Arts—Music	BMUSIC
Bachelor of Music	BMUSAP
Composition	BMUSAP
Instrumental performance	BMUSAP
Music theatre	BMUSAPTH
Vocal performance	BMUSAP
Music education	BMUSED
Philosophy	BPHILO
Interdisciplinary, pre-business, pre-graduate, pre-law, pre-medicine, pre-ministry, standard	
Physical science	BPHSCI
Physics	BPHYS
Political science	BPOLSC

Pre-law	UOPENLW
Psychology	UPPSY
Social science	BSOSCI
Social work	BSOCWK
Sociology	BSOCIO
Criminology	BSOCIOBSCR
Statistics	BSTAT
Theatre	BTHTRE
Dance	BHTREBSDA
Women's studies	BWOMST

## College of Business Administration

Business pre-professions	UBAPP
Accounting	
Entrepreneurship	
Finance	
Financial controllership, financial management, financial services	
General business	
Management	
General management, human resource management, operations and supply chain management	
Management information systems	
Marketing	

## College of Engineering

Engineering (undeclared)	UENUN
Pre-professional architectural engineering	UPARE
Biological systems engineering (choose one)	
Biological	BBSEBI
Environmental	BBSEEV
Machinery	BBSEMA
Chemical engineering	BCHE
Civil engineering	BCE
Construction	BCECN
Environmental	BCEEV
Structure	BCEST
Transportation/materials	BCETR
Computer engineering	BCMPEN
Computer science (choose one)	
Computer science	BCSCS
Software engineering	BCCSE
Pre-professional construction science and management	UPCNSM
Electrical engineering	BEE
Industrial engineering	BIE
Information systems	BIS
Mechanical engineering	BME
Nuclear engineering	BMENE

## College of Agriculture

General agriculture (undeclared)	UGENAG
Agribusiness	BAGBUS
Agricultural communications and journalism	BACJ
Agricultural economics	BAGEC
Agricultural education	BAED
Agricultural technology management	BATM
Agronomy	BAGRON
Animal sciences and industry	BASI
Bakery science and management	BBSM
Feed science and management	BFSM
Food science and industry	BFDSCI
Horticulture	BHRT
Golf course management	BHRTGC
Milling science and management	BMSM
Park management and conservation	BPMC
Pre-veterinary medicine	UPRVAG
Wildlife and outdoor enterprise management	UWLOEM

## College of Education

Elementary education	UEDPPE
Secondary education (choose one)	
Art	UEDPPSAR
Biological sciences	UEDPPSBS
Business	UEDPPSBU
Chemistry	UEDPPSCH
Earth science	UEDPPSES
English	UEDPPSEN
English/journalism	UEDPPSEJ
Journalism	UEDPPSJO
Mathematics	UEDPPSMT
Modern languages	UEDPPSML
Physics	UEDPPSPH
Social studies	UEDPPSST
Speech	UEDPPSSP

## College of Human Ecology

Human ecology (undeclared)	UHEUN
Apparel and textiles	BAT
Apparel design and production	BAT
Apparel marketing	BATAM
Athletic training	BATHTR
Communication sciences and disorders	BCSD
Dietetics	BDS
Early childhood education	BECE
Family and consumer sciences education	BFCSED
Family studies and human services	BFSHS
Personal financial planning	BFSHSPF
General human ecology	BHEGN
Hospitality management	BHMGMT
Interior design	UIDUN
Kinesiology	BKINES
Health and fitness instructor	BKINESHF
Nutrition and exercise science	BKINESNE
Nutrition and health	BNHLTH
Nutrition and kinesiology	BNUKIN
Nutritional sciences (pre-medicine)	BNUTSC

## College of Architecture, Planning and Design

Environmental design studies	UARUN
Architecture, interior architecture and product design, landscape architecture, regional and community planning	

## College of Veterinary Medicine

Pre-veterinary medicine (agriculture)	UPRVAG
Pre-veterinary medicine (arts and sciences)	NPRVET

## Minors, secondary majors and certificate programs

These programs are taken concurrently with your primary major. You will have the option to add a minor or secondary major once you are enrolled.

Students who wish to complete a minor after a baccalaureate or during or after an advanced degree has been awarded by Kansas State University must reapply to Office of Admissions as a nondegree student. Students with baccalaureate or advanced degrees from another accredited college or university should consult the minor program director about the availability of the minor to non-K-State graduates.

For more information and a list of minors, secondary majors and certificate programs go to: [k-state.edu/admissions/academics](http://k-state.edu/admissions/academics).

## College of Technology and Aviation

(Offered on the Salina campus)

Bachelor's degrees	
Aeronautical technology	
Aviation maintenance management	BATNAM
Airport management	BATNAP
Air traffic control management	BATNAT
Avionics system and management	BATNAV
Helicopter pilot	BATNHP
Professional pilot	BATNPP
Unmanned aerial systems	BATNUS
Engineering technology	
Computer systems technology	BETBCP
Digital media technology	BETBDM
Electronic and computer engineering technology	BETBEC
Mechanical engineering technology	BETBMT
Human ecology	
Family studies and human services	BFSHS
Personal financial planning	BFSHSPF
Arts and sciences	
Social work	
Arts, sciences and business	
Technology management	BTMCMG
Technology (undeclared)	UTCUN

### Associate degrees and certificates

Engineering technology	
Computer systems technology	AETACP
Digital media technology	AETADM
Electronic and computer engineering technology	AETAEC
Mechanical engineering technology	AETAMT
Web development technology	AETAWD
Arts, sciences and business	
Applied business	AABA

# APPLICATION FOR UNDERGRADUATE ADMISSION

## Please print or type.

Please use blue or black ink to complete the application.

To apply for admission on the Internet, go to [k-state.edu/apply](http://k-state.edu/apply). If you applied on the Internet, do not complete this application.

Answer all questions that apply to you. If not applicable, write N/A. Questions 14, 16, 17 and 18 are optional, but the data is statistically compiled and used by K-State to provide better services to students. An incomplete application may delay processing.

Return your application with the \$30 application fee, payable to Kansas State University, to:

**Office of Admissions**  
Kansas State University  
119 Anderson Hall  
Manhattan, KS 66506-0102

## PERSONAL INFORMATION

[1] Full legal name \_\_\_\_\_  
LAST FIRST MIDDLE

Preferred first name \_\_\_\_\_

Other last name(s) under which your records may be found \_\_\_\_\_

[2] Birth date \_\_\_\_\_ Age \_\_\_\_\_  
MONTH/DAY/YEAR

Place of birth \_\_\_\_\_  
CITY STATE COUNTRY

[3] Gender (Required for federal and state accounting purposes only)  Male  Female

[4] Home telephone \_\_\_\_\_ [5] Additional phone (optional) \_\_\_\_\_

[6] Email address \_\_\_\_\_ Your email address will be used to correspond with you prior to enrollment.

Social Security number (optional)\* \_\_\_\_\_

(Solicited per K.S.A. 76-725. Used as student identifier for records and accounts.)

\*Required for awarding federal financial aid.

If you have any questions regarding federal financial assistance, please call K-State's Office of Student Financial Assistance at 1-877-817-2287 (toll free) or 785-532-6420.

## CITIZENSHIP

[7] Are you a U.S. citizen?  Yes  No [8] If you are not a U.S. citizen, are you a permanent resident?  Yes  No\*

If yes, please indicate alien registration number and date \_\_\_\_\_

\*If you are not a citizen or a permanent resident of the United States, do not use this application. Use the online application at [k-state.edu/apply](http://k-state.edu/apply). If you are an undocumented immigrant, also use [k-state.edu/apply](http://k-state.edu/apply). Contact our office with questions at 785-532-6250.

## RESIDENCY

[9] When did you begin living continuously in Kansas? \_\_\_\_\_ [10] When did your parent(s) begin living continuously in Kansas? \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

## ADDRESS INFORMATION

[11] Mailing address (All K-State correspondence prior to the beginning of classes will be mailed to this address.)

STREET CITY STATE ZIP CODE COUNTY

[12] Family or emergency name and address (All correspondence related to the K-State Parents and Family Association will be mailed to this address.)

Name \_\_\_\_\_

Relationship:

Address \_\_\_\_\_

Parent  Guardian

Spouse  Other \_\_\_\_\_

STREET

CITY STATE ZIP CODE TELEPHONE COUNTRY

Parent's email address \_\_\_\_\_

## DEMOGRAPHIC INFORMATION

[13] Are you Hispanic or Latino?  Yes, I am Hispanic or Latino  No, I am not Hispanic or Latino

What is your race? Select one or more.

American Indian or Alaskan Native

Black or African American

White

Asian

Native Hawaiian or other Pacific Islander

[14] Religious denomination \_\_\_\_\_

(Note: If you complete #14, you are consenting to release of information to official university representatives of this denomination.)

[15] Is English your primary language?  Yes  No\*

English is the language of instruction at K-State. All undergraduate students whose primary language is not English will be expected to demonstrate English proficiency before enrolling.

## DEMOGRAPHIC INFORMATION

- [16] Is any language other than English regularly spoken in your home?  Yes  No If yes, which language? \_\_\_\_\_
- [17] Have either of your parents/guardians received a four-year college degree?  Yes  No
- [18] Did one or both of your parents graduate from K-State?  Yes  No
- [19] Are you currently, or have you been, on full-time, active military service?  Yes  No  
 If yes, please give dates of service \_\_\_\_\_ to \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR
- Are you a dependent or spouse of someone on full-time, active military service?  Yes  No

## HIGH SCHOOL INFORMATION

- [20] High school \_\_\_\_\_  
NAME CITY STATE COUNTRY
- Are you a high school graduate?  Yes  No
- Actual or expected date of high school graduation \_\_\_\_\_  
MONTH/YEAR
- Is this a home school?  Yes  No
- Do you have a GED?  Yes  No
- If yes, date awarded \_\_\_\_\_  
 Please submit a copy of your GED certificate.
- [21] Have you taken any examinations to earn college credit?  Yes  No  
This includes International Baccalaureate, DANTES or Excelsior exams. This does not include college credit earned from other institutions.
- Check all exams you've taken  Advanced Placement (AP)  College Level Examination Program (CLEP)  Credit by Exam
- Have you previously attended K-State (after high school graduation)?  Yes  No

## OTHER COLLEGES OR UNIVERSITIES ATTENDED

- [22] New students must list and provide official transcripts from all schools attended prior to entering Kansas State University, including any current or planned enrollment. Failure to list colleges previously attended could result in a denial of admission or in immediate dismissal from the university.
- Have you taken or are you currently enrolled in any other college or university course work?  Yes  No *(If yes, complete the next question.)*
- Will you have 24 or more college credits completed prior to attending K-State?  Yes  No  
Official transcripts for all previous academic work, including college courses taken while in high school, must be reported, even if you enrolled and withdrew or received no credit.
- Please complete all information for each institution attended, including credit hours completed, in progress or plan to complete before entering K-State. This includes credit hours you enrolled in and withdrew or received no credit.

Name of institution	City and state	Start Month/Year	End Month/Year	Estimated credit hours attempted

If you have enrolled in fewer than 24 semester hours of college-level course work prior to attending K-State, you must also meet additional criteria described on page 6.

## ENROLLMENT INFORMATION

- [23] When will you begin attending Kansas State University? Year \_\_\_\_\_  Fall (August)  Spring (January)  Summer (June)
- [24] Do you plan to complete a degree?  Yes  No
- If yes, do you plan to complete your degree at K-State?  Yes  No *If yes, proceed to Question 26*
- If no, are you seeking a post-degree minor\*?  Yes  No *If no, proceed to Question 25*
- \*K-State graduates may complete a minor after receiving their undergraduate degree OR during or after an advanced degree has been awarded by K-State. Additionally, non-K-State graduates may seek and be awarded a minor if a college, department or minor program has sought and received approval to offer the minor to non-K-State graduates.
- If you are applying to a postbaccalaureate minor program, will you have completed a K-State baccalaureate or advanced degree *prior* to completing this minor?  Yes  No
- Specific minor programs are available to students who earn baccalaureate or advanced degrees from an accredited college or university other than Kansas State University. These students should consult the minor program director about the availability of the minor to non-K-State graduates.
- [25] If you are not seeking a degree, do you plan to take more than 15 credit hours at K-State?  Yes  No
- [26] I plan to initially attend class in:  Manhattan  Salina  Distance Education  Evening College
- Not all majors and courses are offered through distance education. For more information, check out [dce.k-state.edu](http://dce.k-state.edu)

## ACADEMIC MAJOR

[27] Select your preferred major from the list on page 2. (Students eligible for postbaccalaureate minors may list their desired minor program here.) If you are unsure of your specific major, but know your academic interests are in one college, indicate that college from the list on page 2. List only one major:

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[28] If you do not meet the specific admission requirements listed on page 4 for admission to the College of Architecture, Planning and Design; the College of Business Administration; the College of Engineering; the interior design program in the College of Human Ecology; the wildlife and outdoor enterprise management program in the College of Agriculture; the athletic training program in the College of Human Ecology; or any pre-health program, but are admissible to the university, do you want to pursue another major at K-State?

Yes  No If yes, please list an alternate major \_\_\_\_\_

## ACADEMIC HONOR PLEDGE

"On my honor, as a student, I have neither given nor received unauthorized aid on this academic work." This statement appears either written or implied on any project, assignment, test, or quiz you will complete at K-State. By submitting this application for admission to K-State, you are petitioning to be a part of this academic environment and are asked to pledge to the same values of academic integrity.

## REQUIRED SIGNATURE

[29] I certify the information on this application is complete and correct and that all prior academic work is listed in question 22 on this application. I understand that my admission file is confidential and available only to university personnel and agencies acting on behalf of Kansas State University.

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SIGNATURE

DATE

### For office use only

No fee enclosed  Check \$ \_\_\_\_ # \_\_\_\_\_  Cash \$ \_\_\_\_  Deposit  
 Credit card\*  M.O. \$ \_\_\_\_ # \_\_\_\_\_  Other

\*Contact Admissions at 800-432-8270 (toll free) for credit card processing. Security reminder: Do not write credit card information on this application. We accept Visa, Mastercard, Discover, and American Express.

## University admission requirements

Please refer to our website to review admissions requirements. Requirements differ depending on high school graduation date, age and number of transfer credits.

[k-state.edu/undergradadmit/admrequirements.html](http://k-state.edu/undergradadmit/admrequirements.html)

### Selective admission

For the programs below admission is selective, based on academic performance and space availability. Fall entry term only. Application, application fee, all transcripts and ACT or SAT scores must be submitted and postmarked by **February 1**.

- College of Architecture, Planning and Design
- Athletic training, College of Human Ecology
- Interior design, College of Human Ecology
- Wildlife and outdoor enterprise management, College of Agriculture

## KANSAS STATE UNIVERSITY

### Notice of nondiscrimination

Kansas State University is committed to nondiscrimination on the basis of race, color, ethnic or national origin, sex, sexual orientation, gender identity, religion, age, ancestry, disability, genetic information, military status, veteran status, or other non-merit reasons, in admissions, educational programs or activities and employment, including employment of disabled veterans and veterans of the Vietnam Era, as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries concerning Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans With Disabilities Act Amendments Act of 2008, has been delegated to the Director of Institutional Equity, Kansas State University, 103 Edwards Hall, Manhattan, KS 66506-4801, (Phone) 785-532-6220; (TTY) 785-532-4807.